Planning & Building Division
2220 Magnolia Street
Ceres, CA 95307
(209) 538-5774
FAX (209) 538-5675

TEMPORARY USE PERMIT
APPLICATION NO. 19-__

PLEASE NOTE: It takes **10-15 days** to process this Temporary Use Permit. The application is routed to the various City departments for their comments. The final Permit lists conditions that must be met to validate the Temporary Use Permit, and identifies any permits required by other departments. In order to expedite final approval of the temporary use, applicants are encouraged to contact the Building Division and Emergency Services Division of the Public Safety Department for information on any additional permits that may be required. **It is the applicant's responsibility to obtain all the required permits and approvals so that the proposed activity can occur as scheduled.**

APPLICANT INFORMATION:

1) APPLICANT'S NAME: _____
(FIRST) (INITIAL) (LAST)

2) APPLICANT'S MAILING ADDRESS: _____
(ADDRESS) (CITY) (STATE) (ZIP)

3) APPLICANT'S TELEPHONE NUMBER: (____) _____ Email: _____
FAX NUMBER: (____) _____

4) PROPERTY OWNER'S NAME (a letter of authorization from the owner, if other than applicant, is required):

_____
(FIRST) (INITIAL) (LAST)

5) PROPERTY OWNER'S ADDRESS: _____
(ADDRESS) (CITY) (STATE) (ZIP)

6) PROPERTY OWNER'S TELEPHONE NUMBER: (____) _____

APPLICATION INFORMATION: **[Please submit an 8½"x11" copy of site plan and (if applicable) floor plan of all buildings on the site.]**

1) BRIEF DESCRIPTION OF PROPOSED USE: _____

_____

2) STREET ADDRESS WHERE USE IS PROPOSED: _____

3) ZONE DISTRICT: _____

4) PROPOSED DATE AND TIME OF ACTIVITIES: _____

_____

_____ _____
Signature of Applicant Date

OFFICE USE ONLY

Application received by: _____ Date received: _____

Application Fee	☐ Staff Level (Major)	$250.00
	☐ Staff Level (Minor)	$125.00
	☐ Amendment	$ 75.00