



Catering Policies

City of Ceres Recreation Department
2701 4th St. Ceres CA, 95307
(209) 538-5628 | rentals@ci.ceres.ca.us

Renter's Name/ Organization: _____

Reservation Date: ____/____/____ Permit #: _____

Catering Policies

- a) RENTER is responsible for reviewing Kitchen and Beverage Bar Rules and Regulations with the caterer/vendor who intends to use the kitchen.
- b) Recreation Department Staff will provide Kitchen and Beverage Bar Rules and Regulations, prior to and on the day of the event, to mitigate the risk to the caterer, renter, and facility.
- c) The City of Ceres will not assume any liability due to food preparation that results in guests, renter, caterers, etc. contracting foodborne illness, injury, and/or fatality. RENTER and CATERER are responsible for proper food preparation.

Outdoor Cooking

- a) CATERER and RENTER must provide their own food preparation equipment ie: canopies, tables, chairs etc.
- b) Cooking must be contained to the designated cooking area. This area is located in the parking lot, behind the dumpsters.
- c) Outdoor cooking equipment must be fire retardant and meet health care codes.
- d) CATERER stationed outside during the event must provide a tarp or cardboard to be placed under the entire food prep set-up. Without a barrier between equipment and the parking lot, set-and cooking will not be permitted.
- e) No grease, food, or beverage is to be dumped into drains.
- f) Any waste created during event is to be removed by CATERER.
- g) If any waste is seen in the City's drains the RENTER'S damage deposit will be forfeited.

Set up/ Break down Time

- a) CATERERS may begin set up at 8:30 am on Saturdays, and at the start of the event time Monday through Friday.
- b) Break down and cleanup is to be completed within an hour and a half (1.5), after the event ends.
- c) CATERERS are responsible for leaving the area in the same condition as prior to event.
- d) All decorations, tools, trash and equipment must be removed immediately following event. The City does not provide storage for equipment or supplies.
- e) The City is not responsible for any property that is used during the event, or that remains following the event.
- f) The City reserves the right to refuse any CATERER.

By signing this you assume responsibility and acknowledge that you will provide a copy of the City of Ceres Recreation Department's Catering Policies to your CATERER.

Caterer Name/ Company: _____

Renter's Signature: _____ Date: _____

Recreation Department Staff has reviewed the Catering Policies and provided a fully executed copy to renter.

Staff Signature: _____ Date: _____